



## INDUSTRY NOTICE

**TO : ALL TRAINING SECURITY SERVICE PROVIDERS**

**FROM: ACTING DEPUTY DIRECTOR: COMMUNICATIONS AND TRAINING**

**DATE: 24 OCTOBER 2018**

**SUBJECT: TRAINING COURSE REPORTS: SUBMISSIONS AND PROCESSING**

This communiqué serves to inform all PSiRA-accredited training centres of the Authority's decision to enhance the process of receiving course reports henceforth. For your convenience, we decided to make the process to be as seamless as possible.

As from 29 October 2018, training centres are advised to send PSiRA the following items:

- Enrolment schedule of learners to undergo training, **at least 48 hours prior the commencement of training** (*names, ID numbers and contact details*).
- Duration of training per Grade classes.
- Upfront proof of payment for all learner security officers enrolled for training.

If your company has credit in its PSiRA account, only send us the enrolment in advance.

Should you need any clarification, please feel free to contact us on 086 133 3850.

Sincerely,

**Oupa Mamabolo**

**Acting Deputy Director: Communications and Training**